

## **Huntsville Hamfest Vendor Policy**

**Huntsville Hamfest P.O. Box 12534 Huntsville, AL 35815**

The Huntsville Hamfest offers different types and rates for exhibit space depending on the type of vendor and/or the type of merchandise offered for sale. The following rules govern the placement of vendors and exhibitors within the show.

### **COMMERCIAL / DEALER SHOW**

The commercial area / dealer show is open to any and all vendors and exhibitors who wish to display at the hamfest. Priority for booth space will be given to amateur radio, electronics, and computer related businesses and exhibitors, but others are also welcome as space permits. Commercial vendors using their own pre-manufactured custom booths are not required to use tables provided by the Hamfest. All others must use display tables provided by the Hamfest since those tables are covered and skirted before the show. All returning vendors must declare for their booths by email no later than July 1 to retain previous year's location.

### **FLEA MARKET**

1. Vendors who offer for sale at the hamfest new merchandise of any kind that is priced over \$150 per item which carries with it a new factory warranty must purchase booth space in the Commercial / Dealer Area. Specific items that cannot be sold from the flea market include, but are not limited to:

- Ham radio, computer, audio/video equipment or accessories priced more than \$150 with a new factory warranty
- Commercial computer software priced more than \$150 with a new factory warranty
- Antennas of any kind priced over \$150 with a new factory warranty
- No ham radio related name badges, t-shirts, or caps will be sold in the flea market.

Examples of items that ARE allowed to be sold in the flea market include:

- Used, surplus, reconditioned, or factory over-run equipment that carries no factory warranty
- New component piece parts such as resistors, connectors, and wire/cable
- Computer shareware
- Craft items are allowed on a limited basis. Please consult flea market chairman.

2. In order to maintain a flea market atmosphere, no commercial signs, banners, or other displays containing company names or logos will be allowed above flea market table top height in the flea market area, except as specifically approved by the flea market chairman.

3. Vendors who require more (or odd-shaped) floor space due to non-standard displays will be allowed on a space-available basis and will negotiate a special booth price with the appropriate committee chairman prior to the show.

4. Vendors are responsible for any items sold from his or her table(s)..i.e. "defective items sold as good", items not allowed by our policy...etc. Even if a group is involved, the original renter is still held responsible. Know who you are sharing space with.

## **CLUBS and GROUPS**

Clubs, groups, and similar organizations that exist solely for the advancement or enjoyment of amateur radio are allowed one display table in the hamfest at no charge as designated by the hamfest committee on a case-by case basis and as space allows. No marketing of commercial products or services is allowed from complimentary booths, except memberships or incidental items such as club pins, buttons or patches. Complimentary booths do NOT include admission, complimentary lunch, or any other amenities normally included with a commercial booth. Power is available in complimentary booths for the same cost as in commercial booths (\$50). If you reserve a complimentary table and are unable to attend, please inform the dealer show chairman by email as soon as possible.

## **PAYMENT**

Commercial booth space or flea market table(s) will not be formally assigned until full payment is received. Payment is to be made either online or included with booth request forms. For phone or email booth orders, payment must be received within 10 days of order. In any case, booths or flea market tables for which payment has not been received on July 1 will be subject to reassignment.

## **SALES TAX**

We are required to submit a listing of all Hamfest dealers to the taxing authorities after the show. Each vendor is responsible for collecting and remitting sales tax according to the following schedule: Huntsville City 4.5%, Madison County 0.5%, and Alabama State 4.0% for a total of 9.0 (nine)%. Instructions regarding procedures for payment to the different taxing authorities will be provided in the dealer package you receive upon arrival.

## **LEGAL**

By occupying any type of display space at the Huntsville Hamfest, each vendor agrees that all merchandise offered for sale at the hamfest, any vendor-owned equipment for use in a vendor booth, or activity sponsored by any vendor, shall comply with applicable safety and usage policies and regulations of the Von Braun Center. At the discretion of the Huntsville Hamfest committee, and in conjunction with VBC management, non-compliance with this provision by a vendor can result in dismissal of any individual or the entire vendor party from the hamfest.

For questions, comments, or suggestions feel free to contact any of the following individuals:

Dave Givens	K5RSI	President	dagivens@yahoo.net	(256)883-2760
Mark Brown	N4BCD	Chairman	mark.n4bcd@yahoo.com	(256) 503-8887
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Jim Spikes	N4KH	Flea Market	jimn4kh@gmail.com	(256) 679-8891

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